

Data Sources, Access, and Transferring Meriter Data (PHI) for Research

Record Sources & Requirements

Source	Requirements/Who Can Have Access
UPH EpicCare Link	UW School of Medicine & Public Health staff and students not on rotation at Meriter
UPH HyperSpace (Epic)	Meriter employees UW Providers who Meriter Medical Staff members UW students on rotation at Meriter UW research coordinators
Care Everywhere (Epic)	NOT ALLOWED FOR RESEARCH
PeriData	Access through the Birthing and Newborn Informatics Staff
PACS	Requires permission to use PACS for research from the Director of Medical Imaging. See Supplemental Forms page for permission template.

NOTE: Individuals may not access records for research without IRB approval.

Transferring Data (PHI) from UnityPoint Health – Meriter to a UW Location

We hold our customers protected health information (PHI) in the highest regard. Every measure to secure PHI must be taken. This extends to handling, transferring, and storing PHI securely for research purposes.

Not Recommended

- Use of encrypted email is not sufficient for transferring large amounts of PHI.
- CD, flash drive, and other storage devices are not allowed for transferring data.

Recommended

- Manually extract data from source into a UW location.
- Meriter staff who runs a data query is given access to send the query results directly into a secure UW location/server (e.g., REDCap)
- Consult with the Meriter Regional IT Manager for other secure methods of data transfer and data storage options. View [UPH File Sharing Policy](#).